

# City of Portsmouth

## MEMBERS' INFORMATION SERVICE

**NO 50**

**DATE: FRIDAY 16 DECEMBER 2016**

The Members' Information Service produced in the Community & Communication Directorate has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

### **Part 1 - Decisions by the Cabinet**

**The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	WARD	DECISION	OFFICER CONTACT
1		<p><b>Cabinet Member for Traffic &amp; Transportation's Decision Meeting - 15 December 2016</b></p> <p>Councillor Jim Fleming, as Cabinet Member, took the following decisions:</p> <p><b>Tertiary Highways Network Investment Policy and Programme 2017 - 2019</b></p> <p>DECISIONS:</p> <p>(1) The Strategy, Vision and Methodology for Tertiary Highways Network Scheme, selection and treatment, was approved.</p> <p>(2) The proposed three year Tertiary Network Investment Programme was noted.</p> <p><b>N.B. Call-in date Friday 23 December</b></p>	<p><b>Joanne Wildsmith</b> Local Democracy Officer Tel: 9283 4057</p> <p><b>Greg Povey</b> Assist. Director Contracts &amp; Procurement Tel: 9283 4406</p>
2		<p><b>Cabinet Member for Education - Thursday 15 December 2016</b></p> <p>Councillor Neill Young made the following decisions:</p> <p><b>Revised Syllabus for Religious Education in Portsmouth - Living Difference III</b></p> <p>DECISION:</p> <p>The Cabinet Member formally adopted the new religious education syllabus (Living Difference III) for Portsmouth.</p> <p><b>Education Portfolio Budget Monitoring Report for the Second Quarter 2016/17</b></p> <p>DECISION:</p> <p>The Cabinet Member noted the Education Portfolio forecast revenue and capital budget positions, at the end of September 2016 together with the variance and pressure explanations.</p>	<p><b>Mike Stoneman</b> Deputy Director of Children's Services - Education Tel: 9284 1712</p> <p><b>Richard Webb</b> Finance Manager Tel: 9284 1203</p>

[illegible]

## **Part 2 - Proposals from Managers for Implementation**

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on Friday 23 December 2016.**

**An email or handwritten letter will suffice.**

If you want to know more about a proposal, please contact the Officer indicated.

### **PORTFOLIO: PLANNING, REGENERATION AND ECONOMIC DEVELOPMENT**

**FRIDAY 16 DECEMBER 2016**

	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>
<b>3</b>	<b>Nelson</b>	<p><b>Portsmouth International Port Charges</b></p> <p><b>Proposal:</b> To authorise the Port Director to levy revised unit dues at the Ferry Port for the calendar year 2017 to Ferry Companies using Portsmouth International Port, these charges will come into force on 1 January 2017.</p> <p>Following confirmation of the October 2016 indices for Retail and Consumer Prices, the income applied to the 2017 published dues for 2017 is 2.04239% and 0.8973% respectively.</p> <p>A copy of the report with full details of the charges has been placed in the Members' Room for information.</p>	<p><b>Mark Willcox</b> <b>Acting Port Director</b> <b>Port Services</b> <b>Tel: 9285 5914</b></p>

## PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director of Culture & City Development** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on Friday 23 December 2016**. You can also make contact by letter or by e-mail to [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk). If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	16/01612/FUL  St Thomas	<b>1 Elm Lodge St Peters Grove Southsea</b>  Change of use from house in multiple occupation (Class C4) to purposes falling within Class C3 (dwelling house) or Class C4 (house in multiple occupation)	<p>One representation has been received from a neighbouring occupier objecting to the development on the grounds of:</p> <p>(a) the nature of potential future occupiers of the property and</p> <p>(b) the potential impact on existing parking.</p> <p>Permission is sought for the use of the property for purposes falling within Class C3 (dwellinghouse) or Class C4 (house in multiple occupation) (HMO), to enable the applicant the flexibility to change freely between the two use classes. The applicant has provided evidence in the form of tenancy agreements to demonstrate that the property was in use as a HMO prior to the 1st November 2011 and has continued to be used as such until present. This evidence has been confirmed against records held by Portsmouth City Council.</p> <p>Having regard to the objectors representation, the potential future occupiers of the property is a non-material planning consideration and further to this, granting permission in this case would not have any more or less of a demand on existing parking infrastructure.</p>	<p>Niall McAteer</p> <p>Tel: 023 9268 8882</p> <p><b>Conditional Permission</b></p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	(Cont'd)		Based on the evidence submitted to the LPA over the course of the application, it is considered that on the balance of probabilities, this property has been in use as a C4 HMO from November 2011 to the present date and therefore permission should be granted.	
5	16/01680/FUL Milton	<b>143 Highland Road Southsea PO4 9EY</b>  Conversion of existing building to form five self-contained flats with external alterations to include installation of new roof to incorporate construction of second floor side extension and installation of dormer windows (to front, side and rear roofslopes).	Three representations have been received objecting to the proposal on the grounds of:  (a) the increased pressure on parking in an area that is already restricted that would further encourage illegal parking;  (b) there is no capacity in local street to provide space for additional vehicles; and,  (c) the cumulative impact of new dwellings/flats on parking in the area.  The constraints of the site are such that no off-road parking can be provided but the applicant has provided sufficient number of secure and weatherproof cycle storage. The site is also within a short walk of a high frequency bus route and within a short walk of local shops and services. New dwellings/flats are needed to accommodate Portsmouth's diverse housing need with each meeting or exceeding the minimum required floor space.	Nicholas Smith  Tel: 023 9284 1995  <b>Conditional Permission</b>
6	16/01728/HOU Baffins	<b>99 Baffins Road Portsmouth PO3 6BE</b>  Alterations to include raising the roof of garage to accommodate secondary floor	One representation has been received from a neighbouring occupier objecting to the development on the grounds of:  (a) it would lead to a loss of natural light and  (b) the extension would have an effect on their privacy.	Niall McAteer  Tel: 023 9268 8882  <b>Conditional Permission</b>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	(Cont'd)		<p>The applicant has proposed to increase the height of the existing structure by 1.3m (max height 4.5m) which would match the existing garages located to the rear of No's 95 &amp; 97 Baffin's Road. The development would be finished in matching brick.</p> <p>Having regard to the objection comments, the moderate increase in height is not considered to significantly alter the level of natural light that can enter No. 101 Baffins Road. Further to this, there have been no additional windows proposed for the upper level of the garage therefore the development is not considered to give rise to an unacceptable degree of overlooking.</p> <p>In light of the moderate scale of the development and existing design precedent, the recommendation is for conditional permission.</p>	
7	16/01838/TPO St Jude	<p><b>White Heather Garage Richmond Road Southsea</b></p> <p>Within Tree Preservation Order 47 - Sycamore (T71 &amp; T72) reduce limbs by 5m</p>	<p>Five objections have been received objecting on the grounds of:</p> <p>(a) the works are excessive, inappropriate and will kill the trees;</p> <p>(b) the works will have a detrimental impact on the conservation area and will result in the area being utilitarian;</p> <p>(c) there are no grounds for the proposed works;</p> <p>(d) the trees support wildlife; and</p> <p>(e) the trees reduce the risk of flooding.</p> <p>The trees are located in an area with limited growing space and they are at risk of outgrowing their environment and conflicting with the adjacent structures.</p>	<p>Nicholas Smith</p> <p>Tel: 023 9284 1995</p> <p><b>Conditional Consent</b></p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
7	(Cont'd)		To ensure the trees can remain on-site and maintain their high amenity value, it is considered that in this instance there are sufficient grounds for the proposed works and this could form part of a management cycle to preserve the life span of the trees. The retention of trees is not considered to increase the risk of flooding.	
8	16/01848/FUL St Thomas	<b>10 Elm Grove Southsea PO5 1JG</b>  Change of use of retail unit (Class A1) to yoga studio (Class D2) with continued use of ground floor workshop in part & detached garage. External alterations to include; single storey infill extension to garage following demolition of rear access stairs, replacement glazing to ground floor front elevation, raise height of boundary wall and alterations to existing access	<p>One representation has been received from a neighbouring occupier objecting to the development on the grounds of (a) an increased demand on parking in the area.</p> <p>The applicant has proposed a change of use from a Class A1 retail unit to a Class D2 yoga studio. To facilitate the potential future users of the yoga studio, the applicant has proposed to accommodate 7 short term car parking spaces and 10 short term bicycle parking spaces in the rear yard of the application site which is accessed via Castle Close. Upon consultation, the LPA's Travel Plan Officer raised no objections to the development subject to appropriate conditions being applied.</p> <p>In light of the ability to provide a considerable level of parking on site, and the nearby pay and display zones located on Elm Grove, it is considered that an objection on parking grounds could not be sustained therefore the recommendation is for conditional permission.</p>	<p>Niall McAteer Tel: 023 9268 8882</p> <p><b>Conditional Permission</b></p>



## Part 3 - Information and News Items

FRIDAY 16 DECEMBER 2016

	WARD		OFFICER CONTACT
9		<p><b>Licensing Sub Committee - Monday 20 December 2016 at 9.30am in the Executive Meeting Room, third floor, the Guildhall</b></p> <p>The committee will consider the following application:</p> <p>Licensing Act 2003 - Application for grant of a premises licence Dixie's, 58C, High Street, Cosham, Portsmouth PO6 3AG.</p>	<p><b>Jane Di Dino</b> Local Democracy Officer Tel: 9283 4060</p>
10		<p><b>Cabinet meeting cancellation</b></p> <p>Please note that the provisional Cabinet meeting of 12<sup>th</sup> January 2017 is not required so the next scheduled meeting of Cabinet is on 9<sup>th</sup> February.</p>	<p><b>Joanne Wildsmith</b> Local Democracy Officer Tel: 9283 4057</p>
11		<p><b>Portsmouth International Port Performance</b> The following items update Members on the performance of Portsmouth International Port. Copies of items and reports are deposited in the Members' Room where indicated.</p> <p><b>Traffic Throughout</b> The Port saw a mixed position in port throughout for the 6 months ending 30 September 2016. Compared to the 6 months ending 30 September 2015, passenger numbers were up 1.44%, passenger vehicle numbers were up 4.55%, freight was down 6.16% and the number of ships using the port was down 0.26%.</p> <p><b>Port Marine Safety Code</b> This report fulfils the Port's obligation under the Port Marine Safety Code of keeping the Duty Holders advised of indicants in the Harbour.</p> <p>The report summarises the incidents from 01 April 2016 to 30 September 2016.</p> <p>A full copy of the report is deposited in the Members' Room.</p>	<p><b>Mark Webb</b> Group Port Accountant Tel: 9285 5944</p>

	WARD		OFFICER CONTACT
12		<p><b>Portsmouth International Port — Condor Ferries Agreement</b></p> <p>The current agreement between Portsmouth City Council and Condor Ferries dates back to August 2010 when the extension of the Berth 5 lease was completed. This agreement terminated on 31 August 2015.</p> <p>A new agreement came into effect from 1 April 2015 but was not completed until April 2016.</p> <p>The new agreement contains the following:</p> <ul style="list-style-type: none"> <li>• A priority slot time allocation to Condor Ferries for Berth 5 at the ferry port</li> <li>• Dedicated parking area for unaccompanied trailers, subject to management by Condor Ferries</li> <li>• A minimum guaranteed annual payment of dues to the Council</li> <li>• Provision for charges and increases of charges by the Council</li> </ul> <p>The new agreement is for a period of 10 years but with the possibility of being extended.</p> <p>With the pending completion of the Brittany Ferries Agreement this will ensure our two major customers at Portsmouth International Port are contracted into long term agreements protecting future revenue streams for the City Council.</p>	<p><b>Mark Willcox</b>  <b>Acting Port Director</b>  <b>Port Services</b>  <b>Tel: 9285 5914</b></p>

## LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or other persons may make representations.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: “the prevention of crime and disorder”, “the prevention of public nuisance”, “public safety” and “the protection of children from harm”. Any representation must be in writing and should, where possible, include evidence to support the licensing objectives. Representations should not be frivolous or vexatious.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section,  
Telephone number: 023 9283 4607 or email: [Licensing@portsmouthcc.gov.uk](mailto:Licensing@portsmouthcc.gov.uk).

<b>Item No</b>	<b>Ward</b>	<b>Licence No:</b>	<b>Premises Name and Address</b>	<b>Brief description of application:</b>	<b>Closing date for representations:</b>
<b>13</b>	St Thomas	16/04389/LAPREM	<b>Spice Island Inn 1 Bath Square Portsmouth PO1 2JL</b>	<b>Application to vary premises licence</b>  Installation of outside bar for the sale of alcohol timings as current licence	4 January 2017